



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL

LNCT (MCA)/AAB/2020/01

Date: 14/09/2020

FORMATION OF ACADEMIC ADVISORY BODY (AAB)

Objective:

To advise the Chairman regarding assurance of quality delivery of education system contents pertaining to emerging engineering and technology as per requirement of time.

Functions of the body:

- Quality Assurance of educational system of Computer Applications.
- Introduce new programs at various levels in Computer Applications.
- Increase/Decrease in Intake of courses.
- Introduce new courses.
- Up-gradation of existing facilities and creation of new infrastructural as per the need of the time.
- Financial growth of the College.

Responsibility:

- Assurance of delivering total quality of applications and technical education, management system and standards as required from time to time.
- Monitor achievements and attainments with planned aims, goals and targets.
- Advise on achievements and attainments of improvised growth of the college.

Frequency of Meeting:

The Academic Advisory Board will meet once in a year.

Composition:

The Academic Advisory Body of the College shall consist of Chairman, Director and Seven Members. 2 from Management, 2 from field (1 from Industry & 1 from education to be nominated by Chairman) and 3 from College at the level of Professor to be nominated by the Director.

Chairman

Member (M) : Management

Member (A) : Advisor

- Member (I) : Industrialist of Repute (To be nominated by Chairman)
 Member (E) : Educationalist of Repute (To be nominated by Chairman)
 Member (AC) : Professor of a Department (To be nominated by Director)
 Member : Director of the College.

Members:

Academic Advisory Body Recommended by Director, LNCT-MCA, Bhopal is as under:

S.No	Name	Designations	Recommended by Director	Approved by Chairman
1.	Shri J. N. Chouksey	Chairman	-	-
2.	Smt. Poonam Chouksey	Member (M)	-	Smt. Poonam Chouksey
3.	Dr. Amitbodh Upadhyay	Member (A)	-	Dr. Amitbodh Upadhyay
4.	Dr. Ashok Kumar Rai	Member (I)	-	Dr. Ashok Kumar Rai
5.	Dr. Bhupesh Gour	Member(E)	-	Dr. Bhupesh Gour
6.	Dr. Virendra K Tiwari	Member (AC)	Dr. Virendra K Tiwari	-
7.	Prof. Ravindra Tiwari	Member (AC)	Prof. Ravindra Tiwari	-
8.	Prof. Prerna Jha	Member(R&D)	Prof. Prerna Jha	-
9.	Dr. Sanjay Bajpai	Member (Director)	-	-


Chairman
LNCT Group

Copy to:

1. Office of the Chairman/Vice Chairperson/Secretary
2. Dean of Administration and OSD
3. All Above Members
4. Registrar LNCT MCA
5. Dean Student/Student Welfare
6. Hostel Warden
7. All Notice Board of College
8. Master File Director Office



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL

LNCT (MCA)/AAB/2020/02

Date: 29/09/2020

ACADEMIC ADVISORY BODY (AAB)

To,

The Members of AAB

LNCT (MCA), Bhopal

Dear Sir/Madam,

SUBJECT: NOTICE AND AGENDA FOR AAB MEETING

1. The Academic Advisory Body (AAB) meeting is being conducted on 10/10/2020 (Saturday) at 03.00 PM in the Board Room of LNCT (MCA).
2. The Agenda for the meeting is appended below:
 - Covid Advisory
 - Conduct of Labs
 - Introduction of New Courses
 - Admission in 1st year MCA Course
 - Induction Program
 - Implementation of new fees structure
 - University Examination of June 2020.
 - Conduct of T & P Activities
 - Co-curricular & Extra Curricular activities
3. You are kindly requested to be present as it will help us to discuss the issues and necessary actions to be taken.
Looking forward to your presence in the meeting.


Chairman (AAB)

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LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL

LNCT (MCA)/AAB/2020/03

Date: 10/10/2020

ACADEMIC ADVISORY BODY (AAB)

MINUTES OF MEETING

The Academic Advisory Body meeting was held on 10/10/2020 (Saturday) from 03.00 pm in the Board Room of LNCT (MCA).

Discussion:

Agenda Point No. 1: Covid Advisory:

All officials present in the meeting were advised by Director to disseminate precautionary and preventive measures to be taken to keep one self and all safe and protected against the COVID-19 pandemic. Everyone to follow strictly the guidelines on COVID-19. Avoid all kind of meetings and public gatherings.

Students were slowly back again in the College. However, Corona had not gone yet. We needed to follow Covid protocols. Maintain safe distances. It was advised to take all precautions and safety measures as per the guidelines issued by Govt. of India.

Agenda Point No. 2: Conduct of Labs:

The Director advised all to make sure that faculty and lab staff will conduct labs regularly and in a more elaborate manner. They needed to go beyond the University Curriculum. Faculty should endeavor to add some more experiments which are relevant to take particular course.

Agenda Point No. 3: Introduction of New Syllabus:

MCA of duration two year started with new syllabus with the intake of 180 students. Please start identifying books related to their subjects.

Agenda Point No. 4: Admission in 1st year MCA Course:

The admissions were started by Directorate of Technical Education in Oct 2020. First list of admissions came on 12/10/2020 and CLC would happen in next weeks.

Agenda Point No. 5: Induction Program:

It was informed by HOD that the induction program will be planned in first week of Dec 2020.

Agenda Point No: 06: Implementation of fees structure: The fees structure for MCA course had been received from AFRC order No. Sectt/AFRC/2019/1660 dated 21/06/2019. The fee regulation was applicable for academic session 2019-20, 2020-21 & 2021-22. The College followed the AFRC guidelines.

Agenda Point No. 7: University Examination of June 2020:

Due to Covid 19 lockdown, Even Semester ending June 2020 were delayed and took place in Sep 2020 in online mode. Examination section confirmed that they were very good. The results were put up by examination section.

Agenda Point No. 8: Conduct of T & P Activities: It was told by coordinator of T & P Cell that their training and placement related activities will be conducted online to ensure that students did not suffer on placements.

Agenda Point No. 9: Co-curricular & Extra Curricular activities:

Director put thrust on more virtual activities of co-curricular, extracurricular as well as academic shall conducted virtually to engage students actively. HoD had confirmed that activities are being organized for students.

Since, there were no other point. The Meeting ended at 4:40 PM.



(Dr. Sanjay Bajpai)
Director
LNCT MCA, Bhopal

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Director
Lakshmi Narain College of Technology (MCA)
BHOPAL