



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL

LNCT (MCA)/AAB/2021/01

Date: 05/10/2021

FORMATION OF ACADEMIC ADVISORY BODY (AAB)

Objectives:

To advise the Chairman regarding assurance of quality delivery of education system contents pertaining to emerging engineering and technology as per requirement of time.

Functions of the body:

- Quality Assurance of educational system of Computer Applications.
- Introduce new programs at various levels in Computer Applications.
- Increase/Decrease in Intake of courses.
- Introduce new courses.
- Up-gradation of existing facilities and creation of new infrastructural as per the need of the time.
- Financial growth of the College.

Responsibility:

- Assurance of delivering total quality of applications and technical education, management system and standards as required from time to time.
- Monitor achievements and attainments with planned aims, goals and targets.
- Advise on achievements and attainments of improvised growth of the college.

Frequency of Meeting:

The Academic Advisory Board will meet once in a year.

Composition:

The Academic Advisory Body of the College shall consist of Chairman, Director and Seven Members. 2 from Management, 2 from field (1 from Industry & 1 from education to be nominated by Chairman) and 3 from College at the level of Professor to be nominated by the Principal.

Chairman

Member (M) : Management

Member (A) : Advisor

Member (I) : Industrialist of Repute (To be nominated by Chairman)

Member (E) : Educationalist of Repute (To be nominated by Chairman)

Member (AC) : Professor of a Department (To be nominated by Director)

Member : Director of the College.

Members:

Academic Advisory Body Recommended by Director, LNCT-MCA, Bhopal is as under:

S.No	Name	Designations	Recommended by Director	Approved by Chairman
1.	Shri J. N. Chouksey	Chairman	-	
2.	Smt. Poonam Chouksey	Member (M)	-	Smt. Poonam Chouksey
3.	Dr. Amitbodh Upadhyay	Member (A)	-	Dr. Amitbodh Upadhyay
4.	Dr. Ashok Kumar Rai	Member (I)	-	Dr. Ashok Kumar Rai
5.	Dr. Bhupesh Gour	Member(E)	-	Dr. Bhupesh Gour
6.	Dr. Virendra K Tiwari	Member (AC)	Dr. Virendra K Tiwari	-
7.	Prof. Ravindra Tiwari	Member (AC)	Prof. Ravindra Tiwari	-
8.	Prof. Prerna Jha	Member(R&D)	Prof. Prerna Jha	-
9.	Dr. Sanjay Bajpai	Member (Director)	-	-



Chairman
LNCT Group

Copy to:

1. Office of the Chairman/Vice Chairperson/Secretary
2. Director Administration
3. All Above Members
4. Registrar LNCT MCA
5. Dean Student/Student Welfare
6. Hostel Warden
7. All Notice Board of College
8. Master File Director Office



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL

LNCT (MCA)/AAB/2021/02

Date: 25/10/2021

ACADEMIC ADVISORY BODY (AAB)

To,

The Members of AAB

LNCT (MCA), Bhopal

Dear Sir/Madam,

SUBJECT: NOTICE AND AGENDA FOR AAB MEETING

1. The Academic Advisory Body (AAB) meeting is being conducted on 13/11/2021 (Saturday) at 03.00 PM in the Board Room of LNCT (MCA).
2. The Agenda for the meeting is appended below:
 - Completion of 5th Semester MCA
 - Completion of 3rd Semester MCA
 - Admission in 1st Year
 - Induction Program
 - Seminar, Expert Lectures & Industrial Visits
 - Library Information
3. You are kindly requested to be present as it will help us to discuss the issues and necessary actions to be taken.
Looking forward to your presence in the meeting.

1. Office of the Chairman/Vice Chairperson/Secretary
2. Director Administration
3. All Above Members
4. Registrar LNCT MCA
5. Dean Student/Student Welfare
6. Hostel Warden
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8. Master File Director Office

Chairman (AAB)



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL

LNCT (MCA)/AAB/2021/03

Date: 13/11/2021

ACADEMIC ADVISORY BODY (AAB)

MINUTES OF MEETING

The Academic Advisory Body meeting was held on 13/11/2021 from 03.00 pm in the Board Room of LNCT (MCA). All the heads of Departments and in-charges attended the meeting.

Academics:

Agenda Point No. 1: Completion of 5th Semester MCA

The semester had started from 02/08/2021. 100% course coverage was to be ensured by 18/11/2021. The course conduction had been well planned with remedial classes for weak and absentee students. The course had been in final phase now. The point was appreciated and noted.

Agenda Point No. 2: Completion of 3rd Semester MCA

The semester had started from 16/08/2021. 100% course coverage will be ensured by 30/11/2021. The course conduction have been well planned with remedial classes for weak and absentee students. The course has been going on well right now. The point was appreciated and noted.

Agenda Point No. 3: Admission in 1st Year.

The admission process was initiated by DTE Govt. of MP in Sep-Oct 2021 for admissions in MCA courses. Online counseling for MCA courses ended on 23/10/2021 followed by CLC. Our faculties worked hard in admissions of 1st year students and College had received a good number of meritorious students.

Agenda Point No. 4: Induction Program for 1st year students & Commencement of 1st Semester MCA

The semester had started from 08/11/2021. The induction program was conducted as per the guidelines of AICTE. 100% course coverage will be ensured by 26/02/2021. The course conduction has been well planned. The course had started from now. The point was appreciated and noted.

Agenda Point No. 5: Seminar, Expert Lectures & Industrial Visits.

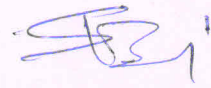
There are no. of number of activities conducted between Nov 2020 to Nov 2021. These activities were readout from Academic activity calendar published by us every month. Once activities were concluded.

These activities were published and put on various social media platforms. The members were lauded for the efforts and expressed their appreciation. The point was noted.

Agenda Point No. 6: Library Information:

Librarian apprised that Wi-Fi facilities were smoothly working in Library premises and students were happily using these facilities. The timing of the library had been from 09 am to 05 pm. Even after reopening in Sep 2021, few students were showing courage to come to the college. During absence of students, upkeep and maintenance of books were carried out when students were not available in the campus.

Since, there were no other point. The Meeting was closed at 4:40 PM.



(Dr. Sanjay Bajpai)
Director
LNCT MCA, Bhopal

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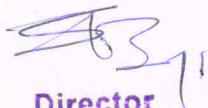
Director
Lakshmi Narain College of Technology (MCA)
BHOPAL



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL

Action Taken Report of AAB Last Meeting.

Agenda Item No.	Items	Approval / Conclusion
1.	Covid Advisory	All faculty and staff observed following Covid protocols seriously.
2.	Conduct of Labs	Labs were monitored on time to time by HOD, Director Admin . Faculties gone beyond University Syllabus.
3.	Introduction of New Courses	Faculties perused the syllabus. Director MCA discussed the syllabus.
4.	Admission in 1 st year MCA Courses	All concerned in admission were on the work already and also noted the details.
5.	Induction Program	HOD prepared the induction program and discussed in details to Director admin.
6.	Implementation of new fees structure	Fees structure noted by all and implemented by account.
7.	University Examination of June 2020	University results were appreciated by all.
8.	Conduct of T & P Activities	The T & P activities were regularly communicated and published on Social media platform.
9.	Co-curricular & Extra Curricular activities	HOD conducted & communicated regularly no. of online activities.


Director
Lakshmi Narain College of Technology (MCA)
BHOPAL