



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL

LNCT (MCA)/IQAC/2022/01

Date: 08/01/2022

INTERNAL QUALITY ASSURANCE CELL

Objective/Functions:

To enhance the Quality of Program and to ensure continuous improvement in terms of curriculum, teaching learning process, student performance, faculty contributions, infrastructural facilities, student support systems and industry interaction by effectively involving the stakeholders.

Composition:

S.No	Name & Designation	Role in IQAC	Mobile No.	Email-id
1	Dr. Sanjay Bajpai Director, LNCT-MCA	Chairman	9425642238	Lnctmca@Lnct.ac.in
2	Dr. Virendra Tiwari Professor	Member Secretary (Coordinator)	9407257089	virendrat@lnct.ac.in
3	Dr. Anupam Chouksey Secretary, LNCT Group	Members	9303132147	anupamc@lnct.ac.in
4	Prof. Ashish Jain Asso. Professor	Members	9039311858	ashishj@lnct.ac.in
5	Prof. Purna Jha Asst. professor	Members	7974992054	prernaj@lnct.ac.in
6	Prof. Ravindra Tiwari Professor	Members	9907494354	ravindrat@lnct.ac.in
7	Mr. Abhishek Singh TPO	Members	9039697117	placements@lnct.ac.in
8	Mr. Shubham Raghuvanshi Accounts Officer	Members	9977363402	accountsmca@lnct.ac.in
9	Ms. Neena Sahni Librarian	Members	9575958380	librarymca@lnct.ac.in
10	Mr. Ravikant Mishra Sr. Systems Analyst, Capgemini, Pune	Members	9970970173	ravikant.a.mishra@capgemini.com

Role & Responsibility: The Role and Responsibility of IQAC are as follows:-

1. To develop, implement and monitor Quality Parameters for various academic and administrative activities within the department.
2. To create a learner centric environment.
3. To collect feedbacks from stakeholders, take necessary action and measure the effectiveness.

4. To compute and continuously monitor attainment of POs.
5. To Frame & approve Cos of theory & practical subjects.
6. To evaluate program effectiveness and take necessary steps for continues improvement.
7. To motivate faculty and student to attend workshops. Develop projects, working modals, paper publications and research.
8. To interact with the student, faculty members, program coordinator and external stakeholders to understand the effectiveness of program in order to achieve the PEOs.
9. To prepare an action plan to enhance research activities in the department.
10. To build organized and systematic methodology of documentation and internal communication.
11. To encourage professional body activities among the faculty and students.
12. To set targets for PO attainment.



NBA Coordinator



**(Dr. Sanjay Bajpai)
Chairman (IQAC)**

Copy to:

1. Office of the Chairman/Vice Chairperson/Secretary
2. Director Administration
3. All Above Members
4. Registrar LNCT MCA
5. Dean Student/Student Welfare
6. All Notice Board of College
7. Master File Director Office

**Director
Lakshmi Narain College of Technology (MCA)
BHOPAL**



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL

LNCT (MCA)/IQAC/2022/02

Date: 06/06/2022

INTERNAL QUALITY ASSURANCE CELL

To,

The Members of IQAC
LNCT (MCA) Bhopal,

Dear Sir/Madam,

SUBJECT: NOTICE AND AGENDRA FOR IQAC MEETING

1. IQAC meeting is being conducted on 11/06/2022 (Saturday) at 03.30 PM in the Board Room of LNCT (MCA) College.
2. The Agenda for the meeting is appended below:
 - Introduction of IQAC members in 2022,
 - Objectives of IQAC
 - Function of IQAC
 - General Discussion.
3. You are kindly requested to be present as it will help us to discuss the issues and necessary actions to be taken.

Looking forward to your presence in the meeting.

Regards

(Dr. Sanjay Bajpai)

Chairman (IQAC)

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Director
Lakshmi Narain College of Technology (MCA)



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL

LNCT (MCA)/IQAC/2022/03

Date: 11/06/2022

INTERNAL QUALITY ASSURANCE CELL


The meeting of the Internal Quality Assurance Cell for the academic year 2022-23 was held on **11/06/2021** at **3.30pm**. Dr. Virendra Kumar Tiwari IQAC coordinator welcomed the chairman of the meeting, Dr. Sanjay Bajpai, Director LNCT-MCA, Bhopal and all the members of IQAC. The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

Discussion:

1. The minutes of previous meeting was read by chairman Dr. Sanjay Bajpai. As per the minutes action taken report is briefly discussed.
2. Every year feedbacks related to curriculum and other aspects are taken. All the stakeholders' feedback forms (Alumni, Faculty, Students, Teachers and Employers).
3. Discussed during the meeting that Time tables for the new session have to be prepared
4. Social media and Print media promotion initiated.
5. The Department Head is requested to submit Academic Calendar for the session 2022-23
6. It is decided that New books and journals have to be purchased as per the rule.
7. Purchase of new instrumentation for labs. Purchase of Reference books for research centre.
8. It was briefed that internal audit for the session 2022-23 will be planned
9. It was suggested to conduct collaborative quality initiatives with other institutions


The Meeting was ended on 4:40 pm.


NBA Coordinator


(Dr. Sanjay Bajpai)
Chairman (IQAC)

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Director
Lakshmi Narain College of Technology (MCA)
Bhopal



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL

LNCT (MCA)/IQAC/2022/04

Date: 14/11/2022

INTERNAL QUALITY ASSURANCE CELL

To,

The Members of IQAC
LNCT (MCA) Bhopal,

Dear Sir/Madam,

SUBJECT: NOTICE AND AGENDRA FOR IQAC MEETING

1. IQAC meeting is being conducted on 19/11/2022 (Saturday) at 03.30 PM in the Board Room of LNCT (MCA) College.
2. The Agenda for the meeting is appended below:
 - Introduction of IQAC members in 2022,
 - Objectives of IQAC
 - Function of IQAC
 - General Discussion.
3. You are kindly requested to be present as it will help us to discuss the issues and necessary actions to be taken.

Looking forward to your presence in the meeting.

(Dr. Sanjay Bajpai)

Chairman (IQAC)

Director

Lakshmi Narain College of Technology (MCA)
BHOPAL

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LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL

LNCT (MCA)/IQAC/2022/05

Date: 19/11/2022


INTERNAL QUALITY ASSURANCE CELL


The meeting of the Internal Quality Assurance Cell for the academic year 2022-23 was held on **19/11/2022** at **3.30pm**. Dr. Virendra Kumar Tiwari IQAC coordinator welcomed the chairman of the meeting, Dr. Sanjay Bajpai, Director LNCT-MCA, Bhopal and all the members of IQAC. The following agenda were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks to the chair.

Discussion:

1. The minutes of previous meeting was read by chairman Dr. Sanjay Bajpai. As per the minutes action taken report is briefly discussed.
2. The faculty members have been advised to complete their syllabus before the due dates
3. Discussed that faculty members should be encouraged to publish their research in reputed journals and books.
4. Discussion held on how College ensures the maintenance of all the facilities. Decided to streamline and perform regularly, including housekeeping checks, cleanliness and up-dation.
5. It was suggested to conduct collaborative quality initiatives with other institutions.

The Meeting was ended on 4:40 pm.


NBA Coordinator


(Dr. Sanjay Bajpai)
Chairman (IQAC)

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