



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

LNCT(MCA)/GB/2020/01

Date: 22/01/2020

FORMATION OF GOVERNING BODY

The Governing Body (GB) is formed as per the guidelines of AICTE, New Delhi and RGPV Bhopal.

Objectives:

The Society/Trust, which has established the Institution, shall exercise its control in the institution through the Governing Body.

Function:

The GB is responsible for the management of the Institution. Its function shall include the following:

- a) To form various Committees.
- b) To approve the budget estimates recurring and non-recurring for the financial year in advance.
- c) To scrutinize and accept the audited statement of account for each year.
- d) To estimate the work load, approve the staff pattern and create posts-teaching and non-teaching (Technical and administrative) for the Institution.
- e) To consider and approve the proposals for creation of infrastructure such as building, equipment, Library and staff on a continuous basis.
- f) To Consider and make provisions for meeting the general and specific conditions laid down by AICTE, The State Government RGPV, Bhopal and monitoring the progress in fulfilling the conditions:
- g) To consider the report of the Director on status of admissions:
- h) To consider the report of the director on the academic performance of the students.
- i) To supervise the observance of service Conditions of the staff as prescribed.
- j) To Consider the proposals of the Director for improvement in academic performance of the staff.
- k) To consider any other matter which enhance the academic atmosphere in the institution.
- l) To consider any proposal for expansion of educational activities to be made to the AICTE/Government/RGPV Bhopal.



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

Composition:

SN	Name	Designation	Profession
1	Shri. Jai Narain Chouksey	Chairman	Chairman and Managing Trustee
2	Smt. Poonam Chouksey	Member	Vice Chairperson
3	Dr. Anupam Chouksey	Member	Secretary
4	Dr. B. Laxminarayan	Member	DTE's Nominee
5	Dr. Ravindra Patel	Member	University Nominee
6	Dr. Ashok Kumar Rai	Member	Staff Representative
7	Dr. Virendra Kumar Tiwari	Member	Faculty Representative
8	Dr. Sanjay Bajpai	Ex-Officio Member Secretary	Director (MCA)

Frequency:

Twice in a year

Director & Ex-Officio Member Secretary

Director
Lakshmi Narain College of Technology (MCA)
BHOPAL



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

Ref: LNCT(MCA)/GB/2020/02

Date: 12/05/2020

INFORMATION OF GB, MEETING No. 01 of 2020

The meeting of GB, meeting No. 1 of 2020 will be held on 19/05/2020 at 11 am in the online mode. Agenda for the meeting will be as under:

1. Confirmation of minutes of GB No. 02 of 2019.
2. Result analysis of odd semesters.
3. Determination of policy of Commencement of odd Semester proposed to held in July 2020 (I, III, V)
4. Preparation of even semester examination.
5. General information regarding academic developments in the College.
6. Any other items with the permission of the chair.

Please make it convenient for yourself to attend the meeting.

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director
Lakshmi Narain College of Technology (MCA)
BHOPAL

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. Anupam Chouksey, Secretary
4. Dr. B. Laxminarayan, DTE'S Nominee
5. Dr. Ravindra Patel, HOD MCA (RGPV), University Nominee
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GOVERNING BODY

LNCT(MCA)/GB/2020/03

Date: 22/05/2020

MINUTES OF MEETING & ACTION TAKEN REPORT ON ACTION POINTS OF GB MEETING NO.02 of 2019.

Dr. Sanjay Bajpai, Member secretary presented the progress report of decision taken on the basis of minutes of the GB meeting No. 02 of 2019 and the minutes are confirmed without any modification unanimously.

SN	Agenda Item	Discussion	Action Taken
1.	Result analysis of odd Semesters: The result has been presented in the meeting.	Dr. Sanjay Bajpai appraised the result analysis of odd semester of December 2019. Hon'ble Chairman advised to guide the students to stay in home and take all precautions to be safe from corona and attend online classes regularly	Odd semester results for V Sem 93.40%, III Sem 96.97%, I Sem. 88.89%. Result is excellent and all the students passed with good grade. Faculties are congratulated for working harder and solving their problems.
2	Preparation of even semesters examination 2020	Hon'ble Chairman suggested to identify weak students and make up extra classes for them. Management advised to guide students to do reading from the standard books rather than using guide type books.	With the aim to help students who could not attend classes due to health issues, the extra classes are being held for 4 th and 2 nd Semester weak and needy students.
3	Commencement of odd Semester (I, III, V)	Director presented the likely date of coming semesters.	The tentative academic calendar for Fifth and Third Semester is prepared. It shall start from fourth week of August 2020 (24/08/2020.



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			The First Semester is to be discussed later as no plan of counseling is known due to covid.
4	Academic Developments in College	Director discussed the list of activities took place in past semesters.	Online activities such as seminar, workshop, conference etc. are conducted. The list of activities are read out and enclosed sample copy.
5	Any other item with the permission of chair.	Management also insisted to stay at home in case of any symptoms of cold or fever.	All the faculties and staff started to maintain distance among staff.

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director
Lakshmi Narain College of Technology (MCA)
BHOPAL

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Ref: LNCT(MCA)/GB/2020/04

Date: 16/11/2020

INFORMATION OF GB, MEETING No. 02 of 2020

The meeting of GB, meeting No.2 of 2020 will be held on 18/11/2020 at 11 am in online mode.

Agenda for the meeting will be as under:

1. Confirmation of minutes of GB No. 01 of 2020.
2. Result analysis of even semesters.
3. Compliance of AICTE directives in respect of Program.
4. Determination of policy of Commencement of Even Semester proposed to held in Jan 2022 (IV, II)
5. Preparation of odd semester examination.
6. General information regarding academic developments in the College.
7. Any other items with the permission of the chair.

Please make it convenient for yourself to attend the meeting.

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director

Lakshmi Narain College of Technology (MCA)
BHOPAL

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GOVERNING BODY

LNCT(MCA)/GB/2020/05

Date: 20/11/2020

MINUTES OF MEETING & ACTION TAKEN REPORT ON ACTION POINTS OF GB MEETING NO.01 of 2020, HELD ON 19/05/2020 (TUESDAY)

Dr. Sanjay Bajpai, Member secretary presented the progress report of decision taken on the basis of minutes of the GB meeting No. 01 of 2020 held on Tuesday, 19th May 2020 and the minutes are confirmed without any modification unanimously.

SN	Agenda Item	Discussion	Action Taken
1.	Result analysis of even Semesters: The result has been presented in the meeting.	Dr. Sanjay Bajpai appraised the result analysis of even semester of Jun 2020. Hon'ble Chairman advised to talk to the students to practice to write exams properly.	Even semester result for VI Sem 99.05%, IV Sem 100%, II Sem. 100%. Result is excellent and all the students passed with good grade. Faculties are congratulated for working harder and teaching the students online and sharing them the appropriate subjective notes.
2	Compliance of AICTE direction in respect to Induction Program. No fresher party due to COVID	Dr. Sanjay Bajpai apprised the plans of the ONLINE induction program. Hon'ble Chairman advised not to plan a get together of 1 st year and senior students.	One week induction program. 01 week online induction program is conducted from 10/11/2021. The students are very much enthusiastic about their bright career.
3	Preparation of Odd semesters examination 2020	Hon'ble Chairman suggested to help weak students to and to arrange online extra classes to	With the aim to help students of current semester, the extra classes are being held for 5 th and 3 rd Semester weak and



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		bring them at par.	needy students. Classes of V and III semester will be over by 24/12/2020.
4	Commencement of Even Semester (II, IV, VI)	Director presented the likely date of coming semesters.	Sixth semester will be going for Major Project in industries just after the exams. The tentative academic calendar for Fourth Semester is prepared. It shall start from fourth week of February 2021 (22/02/2021). First semester is delayed due to COVID-19 and will be starting from 2 nd December, 2020.
5	Academic Developments in College	Director discussed the list of activities took place in past semesters.	Large number of online activities such as seminar, workshop, Expert Lectures, etc. are conducted. The list of activities are read out and enclosed sample copy.
6	Any other item with the permission of chair.	Hon'ble Management advised to take all safety measures to protect from COVID-19.	All the staff is following the guidelines to protect from COVID and wearing mask.

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director
Lakshmi Narain College of Technology (MCA)
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