



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

LNCT(MCA)/GB/2021/01

Date: 20/01/2021

FORMATION OF GOVERNING BODY

The Governing Body (GB) is formed as per the guidelines of AICTE, New Delhi and RGPV Bhopal.

Objectives:

The Society/Trust, which has established the Institution, shall exercise its control in the institution through the Governing Body.

Function:

The GB is responsible for the management of the Institution. It's function shall include the following:

- a) To form various Committees.
- b) To approve the budget estimates recurring and non-recurring for the financial year in advance.
- c) To scrutinize and accept the audited statement of account for each year.
- d) To estimate the work load, approve the staff pattern and create posts-teaching and non-teaching (Technical and administrative) for the Institution.
- e) To consider and approve the proposals for creation of infrastructure such as building, equipment, Library and staff on a continuous basis.
- f) To Consider and make provisions for meeting the general and specific conditions laid down by AICTE, The State Government RGPV, Bhopal and monitoring the progress in fulfilling the conditions:
- g) To consider the report of the Director on status of admissions:
- h) To consider the report of the director on the academic performance of the students.
- i) To supervise the observance of service Conditions of the staff as prescribed.
- j) To Consider the proposals of the Director for improvement in academic performance of the staff.
- k) To consider any other matter which enhance the academic atmosphere in the institution.
- l) To consider any proposal for expansion of educational activities to be made to the AICTE/Government/RGPV Bhopal.



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

Composition:

SN	Name	Designation	Profession
1	Shri. Jai Narain Chouksey	Chairman	Chairman and Managing Trustee
2	Smt. Poonam Chouksey	Member	Vice Chairperson
3	Dr. Anupam Chouksey	Member	Secretary
4	Dr. B. Laxminarayan	Member	DTE's Nominee
5	Dr. Ravindra Patel	Member	University Nominee
6	Dr. Ashok Kumar Rai	Member	Staff Representative
7	Dr. Virendra Kumar Tiwari	Member	Faculty Representative
8	Dr. Sanjay Bajpai	Ex-Officio Member Secretary	Director (MCA)

Frequency:

Twice in a year

Director & Ex-Officio Member Secretary

Director

**Lakshmi Narain College of Technology (MCA),
BHOPAL**



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

Ref: LNCT(MCA)/GB/2021/02

Date: 25/05/2021

INFORMATION OF GB, MEETING No. 01 of 2021

The meeting of GB, meeting No. 1 of 2021 will be held on 10/06/2021 at 11 am in the online mode. Agenda for the meeting will be as under:

1. Confirmation of minutes of GB No. 02 of 2020.
2. Result analysis of odd semesters.
3. Determination of policy of Commencement of odd Semester proposed to held in July 2021 (I, III, V)
4. Preparation of even semester examination.
5. General information regarding academic developments in the College.
6. Any other items with the permission of the chair.

Please make it convenient for yourself to attend the meeting.

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director
Lakshmi Narain College of Technology (MCA)
BHOPAL

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. Anupam Chouksey, Secretary
4. Dr. B. Laxminarayan, DTE'S Nominee
5. Dr. Ravindra Patel, HOD MCA (RGPV), University Nominee
6. Dr. Ashok Kumar Rai, Staff Representative
7. Dr. Virendra Kumar Tiwari, Faculty Representative



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LNCT(MCA)/GB/2021/03

Date: 14/06/2021

MINUTES OF MEETING & ACTION TAKEN REPORT ON ACTION POINTS OF GB MEETING NO.02 of 2020.

Dr. Sanjay Bajpai, Member secretary presented the progress report of decision taken on the basis of minutes of the GB meeting No. 02 of 2020 and the minutes are confirmed without any modification unanimously.

SN	Agenda Item	Discussion	Action Taken
1.	Result analysis of odd Semesters: The result has been presented in the meeting.	Dr. Sanjay Bajpai appraised the result analysis of odd semester of December 2020. Hon'ble Chairman advised to guide the students to stay in home and take all precautions to be safe from corona and attend online classes regularly	Odd semester results for V Sem 98.51%, III Sem 98.41% I Sem. 97.59%. Result is excellent and all the students passed with good grade. Faculties are congratulated for working harder and teaching the students online and sharing them the appropriate subjective notes.
2	Preparation of even semesters examination 2021	Hon'ble Chairman suggested to help weak students to make up for extra classes. Management advised to guide students to do more practice of writing since they are not in a habit of writing because of online classes.	With the aim to help students who could not attend classes due to health issues, the extra classes are being held for 4 th and 2 nd Semester weak and needy students.
3	Commencement of odd Semester (I, III, V)	Director presented the likely date of coming semesters.	The tentative academic calendar for Fifth and Third Semester is prepared. It shall



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			start from first and third week of August 2021 (02/08/2021, 16/08/2021) respectively. The First Semester is tentatively planned from October 2021.
4	Academic Developments in College	Director discussed the list of activities took place in past semesters.	Online activities such as seminar, workshop, conference etc. are conducted. The list of activities are read out and enclosed sample copy.
5	Any other item with the permission of chair. Vaccination of all students and staff	Hon'ble Management advised to get vaccinated and guide students to get vaccinated. Management also insisted to stay at home in case of any symptoms of cold or fever.	All the faculties and staff started getting vaccination.

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director

Lakshmi Narain College of Technology (MCA)
Bhopal

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. Anupam Chouksey, Secretary



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4. Dr. B. Laxminarayan, DTE'S Nominee
5. Dr. Ravindra Patel, HOD MCA (RGPV), University Nominee
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Ref: LNCT(MCA)/GB/2021/04

Date: 04/11/2021

INFORMATION OF GB, MEETING No. 02 of 2021

The meeting of GB, meeting No.2 of 2021 will be held on 17/11/2021 at 11 am in online mode.

Agenda for the meeting will be as under:

1. Confirmation of minutes of GB No. 01 of 2021.
2. Result analysis of even semesters.
3. Compliance of AICTE directives in respect of Program.
4. Determination of policy of Commencement of Even Semester proposed to held in Jan 2022 (IV, II)
5. Preparation of odd semester examination.
6. General information regarding academic developments in the College.
7. Any other items with the permission of the chair.

Please make it convenient for yourself to attend the meeting.

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director

Lakshmi Narain College of Technology (MCA)
BHOPAL

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LNCT(MCA)/GB/2021/05

Date: 20/11/2021

MINUTES OF MEETING & ACTION TAKEN REPORT ON ACTION POINTS OF GB MEETING NO.01 of 2021, HELD ON 10/06/2021 (THURSDAY)

Dr. Sanjay Bajpai, Member secretary presented the progress report of decision taken on the basis of minutes of the GB meeting No. 01 of 2021 held on Thursday, 10th June 2021 and the minutes are confirmed without any modification unanimously.

SN	Agenda Item	Discussion	Action Taken
1.	Result analysis of even Semesters: The result has been presented in the meeting.	Dr. Sanjay Bajpai appraised the result analysis of even semester of Jun 2021. Hon'ble Chairman advised to talk to the students to practice to write exams properly.	Even semester result for VI Sem 100%, IV Sem 100%, II Sem. 100%. Result is excellent and all the students passed with good grade. Faculties are congratulated for working harder and teaching the students online and sharing them the appropriate subjective notes.
2	Compliance of AICTE direction in respect to Induction Program. No fresher party due to COVID	Dr. Sanjay Bajpai apprised the plans of the ONLINE induction program. Hon'ble Chairman advised not to plan a get together of 1 st year and senior students.	One week induction program. 01 week online induction program is conducted from 10/11/2021. The students are very much enthusiastic about their bright career.
3	Preparation of Odd semesters examination 2021	Hon'ble Chairman suggested to help weak students to make up for extra classes.	With the aim to help students of current semester, the extra classes are being held for 5 th and 3 rd Semester weak and needy students. Classes of V



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			needy students. Classes of V and III semester will be over by 18/11/2021 and 30/11/2021 respectively.
4	Commencement of Even Semester (II, IV, VI)	Director presented the likely date of coming semesters.	Sixth semester will be going for Major Project in industries just after the exams. The tentative academic calendar for Fourth Semester is prepared. It shall start from fourth week of January 2022 (24/01/2022). The Second Semester is tentatively planned from March 2022.
5	Academic Developments in College	Director discussed the list of activities took place in past semesters.	Large number of online activities such as seminar, workshop, Expert Lectures, etc. are conducted. The list of activities are read out and enclosed sample copy.
6	Any other item with the permission of chair. Vaccination status	Hon'ble Management advised to take all safety measures to protect from COVID-19.	All the staff is vaccinated.

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director

Lakshmi Narain College of Technology (MCA)
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