



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

LNCT(MCA)/GB/2022/01

Date: 12/01/2022

FORMATION OF GOVERNING BODY

The Governing Body (GB) is formed as per the guidelines of AICTE, New Delhi and RGPV Bhopal.

Objectives:

The Society/Trust, which has established the Institution, shall exercise its control in the institution through the Governing Body.

Function:

The GB is responsible for the management of the Institution. Its function shall include the following:

- a) To form various Committees.
- b) To approve the budget estimates recurring and non-recurring for the financial year in advance.
- c) To scrutinize and accept the audited statement of account for each year.
- d) To estimate the work load, approve the staff pattern and create posts-teaching and non-teaching (Technical and administrative) for the Institution.
- e) To consider and approve the proposals for creation of infrastructure such as building, equipment, Library and staff on a continuous basis.
- f) To Consider and make provisions for meeting the general and specific conditions laid down by AICTE, The State Government RGPV, Bhopal and monitoring the progress in fulfilling the conditions:
- g) To consider the report of the Director on status of admissions:
- h) To consider the report of the director on the academic performance of the students.
- i) To supervise the observance of service Conditions of the staff as prescribed.
- j) To Consider the proposals of the Director for improvement in academic performance of the staff.
- k) To consider any other matter which enhance the academic atmosphere in the institution.
- l) To consider any proposal for expansion of educational activities to be made to the AICTE/Government/RGPV Bhopal.



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Composition:

SN	Name	Designation	Profession
1	Shri. Jai Narain Chouksey	Chairman	Chairman and Managing Trustee
2	Smt. Poonam Chouksey	Member	Vice Chairperson
3	Dr. Anupam Chouksey	Member	Secretary
4	Dr. B. Laxminarayan	Member	DTE's Nominee
5	Dr. Ravindra Patel	Member	University Nominee
6	Dr. Ashok Kumar Rai	Member	Staff Representative
7	Dr. Jayanti Mehra Jhariya	Member	Faculty Representative
8	Dr. Sanjay Bajpai	Ex-Officio Member Secretary	Director (MCA)

Frequency:

Twice in a year

Director & Ex-Officio Member Secretary

Director
Lakshmi Narain College of Technology (MCA)
BHOPAL



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GOVERNING BODY

Ref: LNCT(MCA)/GB/2022/02

Date: 12/05/2022

INFORMATION OF GB, MEETING No. 01 of 2022

The meeting of GB, meeting No. 1 of 2022 will be held on 24/05/2022 at 11 am in the Board Room of the College. Agenda for the meeting will be as under:

1. Confirmation of minutes of GB No. 02 of 2021.
2. Result analysis of odd semesters.
3. Determination of policy of Commencement of odd Semester proposed to held in July 2022 (I, III)
4. Preparation of even semester examination.
5. General information regarding academic developments in the College.
6. Any other items with the permission of the chair.

Please make it convenient for yourself to attend the meeting.

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director
Lakshmi Narain College of Technology (MCA)
BHOPAL

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. Anupam Chouksey, Secretary
4. Dr. B. Laxminarayan, DTE'S Nominee
5. Dr. Ravindra Patel, HOD MCA (RGPV), University Nominee
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LNCT(MCA)/GB/2022/03

Date: 27/05/2022

MINUTES OF MEETING & ACTION TAKEN REPORT ON ACTION POINTS OF GB MEETING NO.02 of 2021, HELD ON 17/11/2021 (WEDNESDAY)

Dr. Sanjay Bajpai, Member secretary presented the progress report of decision taken on the basis of minutes of the GB meeting No. 02 of 2021 held on Wednesday, 17th November 2021 and the minutes are confirmed without any modification unanimously.

SN	Agenda Item	Discussion	Action Taken
1.	Result analysis of odd Semesters: The result has been presented in the meeting.	Dr. Sanjay Bajpai appraised the result analysis of odd semester of December 2021. Hon'ble Chairman advised to guide the students to read through the books.	Odd semester results for V Sem 100%, III Sem 100% I Sem. 100%. Result is excellent and all the students passed with good grade. Faculties are congratulated for working harder and teaching the students online and sharing them the appropriate subjective notes.
2	Preparation of even semesters examination 2022	Hon'ble Chairman suggested to help weak students to make up for extra classes. Management advised to guide students to do more practice of writing since they are not in a habit of writing because of online exams due to COVID.	With the aim to help students who could not attend classes due to health issues, the extra classes are being held for 4 th and 2 nd Semester weak and needy students. Their classes are also over on 14/05/2022.
3	Commencement of odd Semester (I, III)	Director presented the likely date of coming semesters.	The tentative academic calendar for Third Semester is prepared. It shall start from



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			second week of August 2022 (12/08/2022). The First Semester is tentatively planned from October 2022.
4	Academic Developments in College	Director discussed the list of activities took place in past semesters.	Large number of activities such as seminar, workshop, technical and extracurricular competitions like Coding competition, Quiz, poster making etc. are conducted. The list of activities are read out and enclosed sample copy.
5	Any other item with the permission of chair. New Labs to be created and new construction work is to be completed by the end of 2022	Hon'ble Management advised to monitor the progress of the infrastructural development.	The renovation work of classroom is under progress and shall be completed in 2022.

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director

Lakshmi Narain College of Technology (MCA)
BHOPAL

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson



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3. Dr. Anupam Chouksey, Secretary
4. Dr. B. Laxminarayan, DTE'S Nominee
5. Dr. Ravindra Patel, HOD MCA (RGPV), University Nominee
6. Dr. Ashok Kumar Rai, Staff Representative
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Ref: LNCT(MCA)/GB/2022/04

Date: 28/10/2022

INFORMATION OF GB, MEETING No. 02 of 2022

The meeting of GB, meeting No.2 of 2022 will be held on 12/11/2022 at 11 am in the Board Room of the College. Agenda for the meeting will be as under:

1. Confirmation of minutes of GB No. 01 of 2022.
2. Result analysis of even semesters.
3. Compliance of AICTE directives in respect of Program.
4. Determination of policy of Commencement of Even Semester proposed to held in Jan 2023 (IV, II)
5. Preparation of odd semester examination.
6. General information regarding academic developments in the College.
7. Any other items with the permission of the chair.

Please make it convenient for yourself to attend the meeting.

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director
Lakshmi Narain College of Technology (MCA)
BHOPAL

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1. Shri. J.N. Chouksey, Chairman and Managing Trustee
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LNCT(MCA)/GB/2022/05

Date: 16/11/2022

MINUTES OF MEETING & ACTION TAKEN REPORT ON ACTION POINTS OF GB MEETING NO.01 of 2022, HELD ON 24/05/2022 (TUESDAY)

Dr. Sanjay Bajpai, Member secretary presented the progress report of decision taken on the basis of minutes of the GB meeting No. 01 of 2022 held on Tuesday, 24th May 2022 and the minutes are confirmed without any modification unanimously.

SN	Agenda Item	Discussion	Action Taken
1.	Result analysis of even Semesters: The result has been presented in the meeting.	Dr. Sanjay Bajpai appraised the result analysis of even semester of Jun 2022. Hon'ble Chairman advised to talk to the students to practice to write exams properly.	Even semester result for VI Sem 100%, IV Sem 96.36, II Sem. 43.50 %. Lesser in comparison to previous semesters which were online exams from home due to Covid. Faculties of the Departments are advised to guide students in classes to practice exams properly and prepare for exams seriously.
2	Compliance of AICTE direction in respect to Induction Program. Orientation and fresher Party	Dr. Sanjay Bajpai apprised the plans of the induction program. Hon'ble Chairman advised to plan a good get together of 1 st year and senior students during Aagman-2022.	Three weeks induction program. 03 weeks induction program is conducted from 07/11/2022. The students are very much enthusiastic about their bright career. The fresher party (Aagman 2022) First year student will be planned tentatively in 3rd



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			week of Dec. 2022.
3	Preparation of Odd semesters examination 2022	Hon'ble Chairman suggested to help weak students to make up for extra classes.	With aim to improve the result in the ensuring semester, the extra classes are being held for 3 rd Semester weak and needy students. Their classes will be over by 10/12/2022.
4	Commencement of Even Semester (II, IV)	Director presented the likely date of coming semesters.	The tentative academic calendar for Fourth Semester is prepared. It shall start from third week of January 2023 (20/01/2023). The Second Semester is tentatively planned from March 2023.
5	Academic Developments in College	Director discussed the list of activities took place in past semesters.	Large number of activities such as seminar, workshop, Expert Lectures, technical and extracurricular competitions like Coding competition, Quiz, poster making etc. are conducted. The list of activities are read out and enclosed sample copy.
6	Any other item with the permission of chair. Construction of new Labs. Renovation of class rooms.	Hon'ble Management advised to monitor the progress of the infrastructural development. Management also insisted to plan more industrial visits for the students.	The construction work of new Labs and renovations of class rooms is under progress and shall be completed in 2023.



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Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director

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