



# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

## GOVERNING BODY

LNCT(MCA)/GB/2023/01

Date: 16/01/2023

### FORMATION OF GOVERNING BODY

The Governing Body (GB) is formed as per the guidelines of AICTE, New Delhi and RGPV Bhopal.

#### Objectives:

The Society/Trust, which has established the Institution, shall exercise its control in the institution through the Governing Body.

#### Function:

The GB is responsible for the management of the Institution. Its function shall include the following:

- a) To form various Committees.
- b) To approve the budget estimates recurring and non-recurring for the financial year in advance.
- c) To scrutinize and accept the audited statement of account for each year.
- d) To estimate the work load, approve the staff pattern and create posts-teaching and non-teaching (Technical and administrative) for the Institution.
- e) To consider and approve the proposals for creation of infrastructure such as building, equipment, Library and staff on a continuous basis.
- f) To Consider and make provisions for meeting the general and specific conditions laid down by AICTE, The State Government RGPV, Bhopal and monitoring the progress in fulfilling the conditions:
- g) To consider the report of the Director on status of admissions:
- h) To consider the report of the director on the academic performance of the students.
- i) To supervise the observance of service Conditions of the staff as prescribed.
- j) To Consider the proposals of the Director for improvement in academic performance of the staff.
- k) To consider any other matter which enhance the academic atmosphere in the institution.
- l) To consider any proposal for expansion of educational activities to be made to the AICTE/Government/RGPV Bhopal.



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

Composition:

SN	Name	Designation	Profession
1	Shri. Jai Narain Chouksey	Chairman	Chairman and Managing Trustee
2	Smt. Poonam Chouksey	Member	Vice Chairperson
3	Dr. Anupam Chouksey	Member	Secretary
4	Dr. B. Laxminarayan	Member	DTE's Nominee
5	Dr. Ravindra Patel	Member	University Nominee
6	Dr. Ashok Kumar Rai	Member	Staff Representative
7	Dr. Jayanti Mehra Jhariya	Member	Faculty Representative
8	Dr. Sanjay Bajpai	Ex-Officio Member Secretary	Director (MCA)

Frequency:

Twice in a year

Director & Ex-Officio Member Secretary

**Director**  
Lakshmi Narain College of Technology (MCA)  
BHOPAL



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

Ref: LNCT(MCA)/GB/2023/02

Date: 17/04/2023

INFORMATION OF GB, MEETING No. 01 of 2023

The meeting of GB, meeting No. 1 of 2023 will be held on 19/04/2023 at 11:30 AM in the Board Room of the College. Agenda for the meeting will be as under:

1. Confirmation of minutes of GB No. 02 of 2022.
2. Result analysis of odd semesters.
3. Determination of policy of Commencement of odd Semester proposed to held in July 2023 (I, III)
4. Preparation of even semester examination.
5. General information regarding academic developments in the College.
6. Any other items with the permission of the chair.

Please make it convenient for yourself to attend the meeting.

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director  
Lakshmi Narain College of Technology (MCA)  
BHOPAL

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. Anupam Chouksey, Secretary
4. Dr. B. Laxminarayan, DTE'S Nominee
5. Dr. Ravindra Patel, HOD MCA (RGPV), University Nominee
6. Dr. Ashok Kumar Rai, Staff Representative
7. Dr. Jayanti Mehra Jhariya, Faculty Representative



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

LNCT(MCA)/GB/2023/03

Date: 21/04/2023

MINUTES OF MEETING & ACTION TAKEN REPORT ON ACTION POINTS OF GB MEETING NO.02 of 2022, HELD ON 12/11/2022 (SATURDAY)

Dr. Sanjay Bajpai, Member secretary presented the progress report of decision taken on the basis of minutes of the GB meeting No. 02 of 2022 held on Saturday, 12<sup>th</sup> November 2022 and the minutes are confirmed without any modification unanimously.

SN	Agenda Item	Discussion	Action Taken
1.	Result analysis of odd Semesters: The result has been presented in the meeting.	Dr. Sanjay Bajpai appraised the result analysis of odd semester of December 2022 and also guided faculties to pay more attention on new students. Hon'ble Chairman advised to guide the students regarding the exam pattern and how to write exams.	Odd semester results for III Semester: 98.93%, I Semester: 63.25%. Result is excellent for III semester but result of I semester is not satisfactory. Faculties are congratulated for good results and at the same time also advised to give more attention to newly admitted students.
2	Preparation of even semesters examination 2023	Hon'ble Chairman suggested to help weak students to make up for extra classes. Management advised to guide students to follow the instructions of university examinations and write the exams neatly. Management also advised to arrange extra classes for II semester students in advance.	With aim to improve the result in the ensuring semester, the extra classes are being held for 4 <sup>th</sup> and 2 <sup>nd</sup> Semester weak and needy students. Classes of IV semester is likely to over by 10/05/2023 as per academic calendar. But faculties are advised to complete the syllabus at least 2 weeks



# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

## GOVERNING BODY

			before because university announced the end semester exam date earlier in the last academic session.
3	Commencement of odd Semester (I, III)	Director presented the likely date of coming semesters.	The tentative academic calendar for Third Semester is prepared. It shall start from second week of August 2023 (10/08/2023). The First Semester is tentatively planned from September 2023.
4	Academic Developments in College	Director discussed the list of activities took place in past semesters.	Large number of activities such as seminar, workshop, expert lectures, technical and extracurricular competitions like Coding competition, Quiz, poster making etc. are conducted. The list of activities are read out and enclosed sample copy.
5	Any other item with the permission of chair. Status of new labs being created.	Hon'ble Management advised to monitor the progress of the infrastructural development.	Construction work of new labs is about to complete and shall be completed by July 2023. Renovation work of class rooms is completed.

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

**Director**  
Lakshmi Narain College of Technology (MCA)  
BHOPAL



## LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

### GOVERNING BODY

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. Anupam Chouksey, Secretary
4. Dr. B. Laxminarayan, DTE'S Nominee
5. Dr. Ravindra Patel, HOD MCA (RGPV), University Nominee
6. Dr. Ashok Kumar Rai, Staff Representative
7. Dr. Jayanti Mehra Jhariya, Faculty Representative



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

Ref: LNCT(MCA)/GB/2023/04

Date: 10/11/2023

INFORMATION OF GB, MEETING No. 02 of 2023

The meeting of GB, meeting No.2 of 2023 will be held on 21/11/2023 at 11 am in the Board Room of the College. Agenda for the meeting will be as under:

1. Confirmation of minutes of GB No. 01 of 2023.
2. Result analysis of even semesters.
3. Compliance of AICTE directives in respect of Program.
4. Determination of policy of Commencement of Even Semester proposed to held in Jan 2024 (IV, II)
5. Preparation of odd semester examination.
6. General information regarding academic developments in the College.
7. Any other items with the permission of the chair.

Please make it convenient for yourself to attend the meeting.

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director

Lakshmi Narain College of Technology (MCA)  
BHOPAL

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. Anupam Chouksey, Secretary
4. Dr. B. Laxminarayan, DTE'S Nominee
5. Dr. Ravindra Patel, HOD MCA (RGPV), University Nominee
6. Dr. Ashok Kumar Rai, Staff Representative
7. Dr. Jayanti Mehra Jhariya, Faculty Representative



# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

## GOVERNING BODY

LNCT(MCA)/GB/2023/05

Date: 24/11/2023

MINUTES OF MEETING & ACTION TAKEN REPORT ON ACTION POINTS OF GB MEETING NO.01 of 2023, HELD ON 19/04/2023 (WEDNESDAY)

Dr. Sanjay Bajpai, Member secretary presented the progress report of decision taken on the basis of minutes of the GB meeting No. 01 of 2023 held on Wednesday, 19<sup>th</sup> April 2023 and the minutes are confirmed without any modification unanimously.

SN	Agenda Item	Discussion	Action Taken
1.	Result analysis of even Semesters: The result has been presented in the meeting.	Dr. Sanjay Bajpai appraised the result analysis of even semester of Jun 2023. Hon'ble Chairman advised to motivate students to read from the books and journals to enhance knowledge rather than through google sites.	Even semester result for IV Sem 98.39, II Sem. 43.16 %. Result is excellent for IV semester but result of II semester is not satisfactory. Faculties are congratulated for good results and at the same time also advised to give more attention to newly admitted students and arranged extra classes for them.
2	Compliance of AICTE direction in respect to Induction Program. Orientation and fresher Party	Dr. Sanjay Bajpai apprised the plans of the induction program. Hon'ble Chairman advised to plan a good get together of 1 <sup>st</sup> year and senior students during GYANARAMBH-2023.	Three weeks induction program. 03 weeks induction program is conducted from 25/09/2023. The students are very much enthusiastic about their bright career. The fresher party (Aagman 2023) First year student will





# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

## GOVERNING BODY

			be planned tentatively in 2 <sup>nd</sup> week of December 2023.
3	Preparation of Odd semesters examination 2023	Hon'ble Chairman suggested to help weak students to make up for extra classes.	With aim to improve the result in the ensuring semester, the extra classes are being held for 3 <sup>rd</sup> Semester weak and needy students. Their classes will be over by 05/12/2023.
4	Commencement of Even Semester (II, IV)	Director presented the likely date of coming semesters.	The tentative dates to start Fourth Semester is from second week of January 2024. The Second Semester is tentatively planned from February 2024.
5	Academic Developments in College	Director discussed the list of activities took place in past semesters.	Large number of activities such as seminar, workshop, Expert Lectures, sports technical and extracurricular activities etc. are conducted. The list of activities are read out and enclosed sample copy.
6	Any other item with the permission of chair. Status of new Labs.	Hon'ble Management advised to monitor the progress of the infrastructural development and suggest if anything new is needed.	The construction work of new Labs is completed.



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director  
Lakshmi Narain College of Technology (MCA)  
BHOPAL

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. Anupam Chouksey, Secretary
4. Dr. B. Laxminarayan, DTE'S Nominee
5. Dr. Ravindra Patel, HOD MCA (RGPV), University Nominee
6. Dr. Ashok Kumar Rai, Staff Representative
7. Dr. Jayanti Mehra Jhariya, Faculty Representative