

Ref: LNCT-MCA/Adm/2025/ 09


Date: 03/02/2025

MINUTES OF MEETING

A meeting is held on 1st February, 2025 in the Board Room of Ramnath Guha Block, LNCT-MCA, Bhopal. The Director, HOD and faculties of MCA Department attended it.

Following points are stated by the director and advised all the faculties to follow them for smooth functioning of the college:

1. TnP coordinator is asked to furnish the details of training conducted by TnP cell in the activity calendar.
2. TnP coordinator is asked to share the data of placed students as and when any company visits the college for placements.
3. Students not appearing placement test should inform TnP coordinator and CC to Director MCA and Director TnP.
4. It is proposed to celebrate Basant Panchmi to get students acquainted with our culture.


3/2/2025

(Dr. Sanjay Bajpai)
Director
LNCT-MCA, Bhopal

Copy to:

1. Office of Chairman/Vice Chairperson/Secretary
2. Principal (LNCT/LNCTS/LNCTE/LNCP)
3. Director Administration
4. Group OSD
5. Director (MBA, RnD, TnP, Incubation)
6. HOD (MCA)
7. Registrar (MCA)
8. Office File
9. Guard File