



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

LNCT(MCA)/GB/2025/01

Date: 18/01/2025

FORMATION OF GOVERNING BODY

The Governing Body (GB) is formed as per the guidelines of AICTE, New Delhi and RGPV Bhopal.

Objectives:

The Society/Trust, which has established the Institution, shall exercise its control in the institution through the Governing Body.

Function:

The GB is responsible for the management of the Institution. It's function shall include the following:

- a) To form various Committees.
- b) To approve the budget estimates recurring and non-recurring for the financial year in advance.
- c) To scrutinize and accept the audited statement of account for each year.
- d) To estimate the work load, approve the staff pattern and create posts-teaching and non-teaching (Technical and administrative) for the Institution.
- e) To consider and approve the proposals for creation of infrastructure such as building, equipment, Library and staff on a continuous basis.
- f) To Consider and make provisions for meeting the general and specific conditions laid down by AICTE, The State Government RGPV, Bhopal and monitoring the progress in fulfilling the conditions:
- g) To consider the report of the Director on status of admissions:
- h) To consider the report of the director on the academic performance of the students.
- i) To supervise the observance of service Conditions of the staff as prescribed.
- j) To Consider the proposals of the Director for improvement in academic performance of the staff.
- k) To consider any other matter which enhance the academic atmosphere in the institution.
- l) To consider any proposal for expansion of educational activities to be made to the AICTE/Government/RGPV Bhopal.



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

Composition:

| SN | Name | Designation | Profession |
|----|---------------------------|-----------------------------|-------------------------------|
| 1 | Shri. Jai Narain Chouksey | Chairman | Chairman and Managing Trustee |
| 2 | Smt. Poonam Chouksey | Member | Vice Chairperson |
| 3 | Dr. Anupam Chouksey | Member | Secretary |
| 4 | Dr. B. Laxminarayan | Member | DTE's Nominee |
| 5 | Dr. Ravindra Patel | Member | University Nominee |
| 6 | Dr. Ashok Kumar Rai | Member | Staff Representative |
| 7 | Dr. Jayanti Mehra Jhariya | Member | Faculty Representative |
| 8 | Dr. Sanjay Bajpai | Ex-Officio Member Secretary | Director (MCA) |

Frequency:

Twice in a year

Director & Ex-Officio Member Secretary

Director
Lakshmi Narain College of Technology (MCA)
BHOPAL



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

Ref: LNCT(MCA)/GB/2025/02

Date: 26/03/2025

INFORMATION OF GB, MEETING No. 01 of 2024

The meeting of GB, meeting No. 1 of 2025 will be held on 29/03/2025 (Saturday) at 11:00 AM in the Board Room of the College. Agenda for the meeting will be as under:

1. Confirmation of minutes of GB No. 02 of 2024.
2. Result analysis of odd semesters.
3. Determination of policy of Commencement of odd Semester proposed to held in July 2025 (I, III)
4. Preparation of even semester examination.
5. General information regarding academic developments in the College.
6. Any other items with the permission of the chair.

Please make it convenient for yourself to attend the meeting.

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director

Lakshmi Narain College of Technology (MCA)
BHOPAL

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. Anupam Chouksey, Secretary
4. Dr. B. Laxminarayan, DTE'S Nominee
5. Dr. Ravindra Patel, HOD MCA (RGPV), University Nominee
6. Dr. Ashok Kumar Rai, Staff Representative
7. Dr. Jayanti Mehra Jhariya, Faculty Representative



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

LNCT(MCA)/GB/2025/03

Date: 03/04/2025

MINUTES OF MEETING & ACTION TAKEN REPORT ON ACTION POINTS OF GB MEETING NO.02 of 2024, HELD ON 09/11/2024 (SATURDAY)

Dr. Sanjay Bajpai, Member secretary presented the progress report of decision taken on the basis of minutes of the GB meeting No. 02 of 2024 held on Saturday, 9th November 2024 and the minutes are confirmed without any modification unanimously.

| SN | Agenda Item | Discussion | Action Taken |
|----|---|---|---|
| 1. | Result analysis of odd Semesters: The result has been presented in the meeting. | Dr. Sanjay Bajpai appraised the result analysis of odd semester of December 2024 and guided faculties to solve minute problems of students. Hon'ble Chairman advised to guide the students regarding the more focus on innovative projects and start-Ups. | Odd semester results Semester-III: 98.34% Semester-I: yet to be declared. Result of III semester is excellent. Faculties are congratulated for good results and expected the same result for I semester also. |
| 2 | Preparation of even semesters examination 2024 | Hon'ble Chairman advised to maintain the same decorum and work hard to maintain it. Management also advised to arrange extra classes for II semester students in advance. Chairman also appraised the conduction of Educational tour for overall development of students and such Internship Training programmes that give true and practical knowledge to the students with hands-on | Second semester classes started from 17-03-2024. Mid semester papers of MCA-IV semester prepared and exams are likely to be conducted in the second week of April, 2025. Classes of IV semester is likely to over by 22/04/2025 as per the academic calendar but faculties are advised to complete it the first week of April, 2025 as End semester |



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

| | | | |
|---|---|--|---|
| | | practical experience. | exams may start earlier as per the previous dates of RGPV. |
| 3 | Commencement of odd Semester (I, III) | Director presented the likely date of coming semesters and also advised to share our achievements in social media so that students of all over India can know about us that will help in good quality and good number of admissions in academic session 2025-26. | Next session may start from August or September, 2025 as per previous record. Faculties are advised to suggest any books to be purchased for the students. Faculties and social media in-charge started sharing the reports of all events in different social media platforms and all are also documented for the record purpose. |
| 4 | Academic Developments in College | Director discussed the list of activities took place in past semesters. | Large number of activities like seminar, workshop, sports, industrial visits are conducted and read out including Summer Internship Training for six days by the IT Professional. Educational tour for six days is also conducted with knowledge gain, thrill and adventure. The sample copy is enclosed. |
| 5 | Any other item with the permission of chair. Status of smart class. | Hon'ble Management advised to monitor the progress of the infrastructural development and keep on monitoring the existing assets like furniture, | LED panel installed in seminar hall Room No-305 and faculties started taking class in it. Training classes like communication, technical |



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY (MCA), BHOPAL (M.P.)

GOVERNING BODY

| | | | |
|--|--|---|--|
| | | electrical equipment etc and get them repaired by our allied mechanical and electrical departments. | for placement point of view are also conducted in the seminar hall by the Training and Placement department to make it more effective. |
|--|--|---|--|

Dr. Sanjay Bajpai

Director & Ex-Officio Member Secretary

Director

Lakshmi Narain College of Technology (MCA)
BHOPAL

Copy to:

1. Shri. J.N. Chouksey, Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. Anupam Chouksey, Secretary
4. Dr. B. Laxminarayan, DTE'S Nominee
5. Dr. Ravindra Patel, HOD MCA (RGPV), University Nominee
6. Dr. Ashok Kumar Rai, Staff Representative
7. Dr. Jayanti Mehra Jhariya, Faculty Representative