



Estd. 1998

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY-MCA

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute
Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)

Ref: LNCT-MCA/Adm/2025/ 36

Date: 10/06/2025

MINUTES OF MEETING

A meeting is held on 10th June, 2025 in the Board Room of Ramnath Guha Block, LNCT-MCA, Bhopal. The Director, HOD and faculties of MCA Department attended it.

Following points are stated by the director and advised all the faculties to follow them for smooth functioning of the college:

1. Faculties are asked to do the individual result analysis of MCA-I semester and submit to the undersigned.
2. All faculties are asked to fill the online self-appraisal form.
3. Faculties are advised to do more patents and publish papers in SCI journals. Weightage will be given in salary increment.
4. NAAC coordinators are asked to complete their work and present before the undersigned.
5. Faculties are asked to complete the syllabus within the time frame of academic calendar.

(Dr. Sanjay Bajpai)
Director
LNCT-MCA, Bhopal

Copy to:

1. Office of Chairman/Vice Chairperson/Secretary
2. Principal (LNCT/LNCTS/LNCTE/LNCP)
3. Director Administration
4. Group OSD
5. Director (MBA, RnD, TnP, Incubation)
6. HOD (MCA)
7. Registrar (MCA)
8. Office File
9. Guard File

Director
Lakshmi Narain College of Technology (MCA)
BHOPAL



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